

CHL5620Y: Required Practicum in Family Medicine: MPH (FCM)

(Last updated June 2015)

The MPH (FCM) required practicum provides an opportunity for learners to **apply and reflect on the theory and knowledge gained in coursework** by engaging in new academic projects in their professional settings.

Learners are required to spend a **minimum of 320 hours** involved in an appropriate practicum to earn the 1.0 FCE credit. Students must also identify and meet regularly with a practicum field supervisor and all practicum projects require the approval of the Program Director.

Because the practicum involves the hands-on application of knowledge obtained via coursework, the practicum activities **must be new endeavors** that are related to either an area of academic core competency¹ or one of the Faculty of Medicine's faculty promotion planks² to which the learner has been exposed during previous or concurrent MPH coursework. See Table 1 or references below for specific examples.

Throughout the practicum it is essential for learners to **reflect on and record their experiences** and to **engage in regular discussions with their practicum field supervisor** about their practicum progress. The practicum evaluation is based on the student's record of experiences; a 2-3 page **scholarly, analytical and reflective report** based on the overall experience; and ideally a **presentation to their classmates**. See Table 2 regarding specific practicum requirements. The practicum field supervisor may be required to provide a formal evaluation of your practicum.

It is important that you remember to register for CHL5620Y on ROSI. Though the practicum is listed as a "continuous" course, we recommend that you aim to have the practicum completed and work submitted to the Program Director within 12 months of starting the practicum. The CHL5620Y Practicum is graded CR/NCR.

1. Harris D. et al. Academic competencies for medical faculty. *Family Medicine* 2007;39(5):343-350.
2. Faculty of Medicine, University of Toronto, Academic Promotions Manual 2008-2009.

Table 1: Examples of CHL5620Y MPH (FCM) Practicum Activities

Scholarly Area <i>See Refs 1, 2 for more info</i>	Examples of Possible Practicum Activities (NB. Must be <u>new</u> endeavors)	Example of Related “Prerequisite” Course
Teaching	<ul style="list-style-type: none">• Ambulatory clinical teaching• Lectures, seminars, workshops	<ul style="list-style-type: none">• Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 8 or INTAPT)
Research	<ul style="list-style-type: none">• Formulation of a new research question• Participating actively on a research team• Preparing a poster or paper for submission to journal/conference	<ul style="list-style-type: none">• Research Issues in Family Medicine (CHL5605H)• Appraising and Applying Evidence to Assist Clinical Decision Making (CHL5601H)
Creative Professional Activities (in Education)	<ul style="list-style-type: none">• Developing innovative educational program/curricula, etc• Evaluation development of above	<ul style="list-style-type: none">• Teaching and Learning in the Health Professions A +/- B. (CHL5607 +/- 8 or INTAPT)
Creative Professional Activities (Other)	<ul style="list-style-type: none">• Scholarly dissemination of aspect of DFCM Enhanced Skills clinical fellowship	<ul style="list-style-type: none">• Social, Political, and Scientific Issues in Family Medicine (CHL5603Y)
Leadership and Administration	<ul style="list-style-type: none">• Leading hospital / University committees• Undergrad / Postgrad Program Directorships	<ul style="list-style-type: none">• Practical Management in Leading Small Health Care Organizations (CHL5623H)

Table 2: CHL5620Y MPH (FCM) Practicum Requirements

Scholarly Area <i>See Refs 1, 2 for more info</i>	Course Prerequisite	Practicum Requirement
Teaching	Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 5608 <u>or</u> INTAPT)	<ul style="list-style-type: none"> • A 2 page reflection on each of the items below plus a final 2-4 page formal reflection of practicum experience and plans for further development (maximum total: 10-12 pages, double spaced, sized 10-12 font) • Appendices documentation to support each of the items below: <ul style="list-style-type: none"> a) Learning Contract for planned practicum field work (as per Malcolm Knowles). Submit to Program Director by the end of the first term for feedback b) Teaching Journal: regular recording of clinical education activities. c) Two Audiovisual Recordings of teaching (one representing “early” teaching style, one representing “later” teaching style). Reviewed by self and learning partner. d) Feedback on Teaching: collected from appropriate students in a variety of teaching situations <p>Other Documentation of Outcomes or “Products”</p> <p><i>Those who have done T and L B can submit their 10 page T and L B reflection and a 2-3 page “top up” reflection specifically related to the teaching practicum.</i></p>
Research	Research Issues in Family Medicine (CHL5605H) <u>or</u> Appraising and Applying Evidence to Assist Clinical Decision Making (CHL 5601H)	<ul style="list-style-type: none"> • Identify field supervisor • Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback • Up-to-date logging of practicum activities and hours. • Submission of final product (i.e., abstract, poster, paper) • Final 2-3 page formal reflection of practicum experience <p>All above to be submitted to Program Director by deadline.</p>

Table 2 (continued...): CHL5620Y MPH (FCM) Practicum Requirements

<p>Creative Professional Activities (in Education)</p>	<p>Teaching and Learning in the Health Professions A +/- B. (CHL 5607 +/- 5608 <u>or</u> INTAPT)</p>	<ul style="list-style-type: none"> • Identify field supervisor • Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback. • Up-to-date logging of practicum activities and hours. • Submission of final product (i.e., policy development, curriculum, evaluation process, etc) with any evaluations that you may have received. • Final 2-3 page reflection of how the product is innovative and has impacted the educational professional practice of the target audience. <p>All above to be submitted to Program Director by deadline.</p>
<p>Creative Professional Activities (Other)</p>	<p>Social, Political, and Scientific Issues in Family Medicine (CHL5603Y)</p>	<ul style="list-style-type: none"> • Identify field supervisor • Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback. • Up-to-date logging of practicum activities and hours. • Submission of final product (i.e., policy development, committee involvement, etc.) with any evaluations that you may have received. • Final 2-3 page reflection of how the product is innovative and has impacted the target audience. <p>All above to be submitted to Program Director by deadline.</p>
<p>Leadership and Administration</p>	<p>Practical Management in Leading Small Health Care Organizations (CHL5603Y)</p>	<ul style="list-style-type: none"> • Identify field supervisor • Completion of initial learning contract (as per Malcolm Knowles) and submitted to supervisor and Program Director by the end of the first term for feedback. • Up-to-date logging of practicum activities and hours. • Submission of final product (i.e., committee policy document, etc) with any evaluations that you may have received. • Final 2-3 page reflection of how the product is innovative and has impacted the target audience. <p>All above to be submitted to Program Director by deadline.</p>