**Name of test:**       **Cycle #:** 1 **Date:** Click here to enter a date.

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| **PLAN** |

**The purpose of this cycle is to test**:

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| **What questions do you want to answer?** | **What are your predictions?** |
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| **Plan to collect data to answer your questions:** |  |  |  |
| **What Data? How?** | **Who** | **When** | **Where** |
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| **List the tasks to be done to set-up test:** | **Who** | **When** | **Where** |
|       |       |       |       |
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| **DO** |

**What did you observe when the test was carried out? Were there any unexpected observations?**

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| **STUDY** |

**Analyze your data and describe the results. How do the results compare with your predictions? What did you learn from this cycle?**

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| **ACT** |

**Are you ready to implement?**

****

**(Feel confident in change, have tested under different conditions, have no more questions)**

****

**(Have more questions, need to make adjustments)**

**What is your plan for the next cycle?**

**Team:**