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| **DFCM Continuing Appointment Review (CAR)**  **Application form** |
| **Due date: April 1, 2024** |

**Please complete the following information IN FULL:**

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| **APPLICANT DETAILS** | |
| **FIRST Name:** | **LAST Name:** |
| **Initial appointment date:** | **Rank:** |
| **P Site:** | **Division (if appl.):** |
| **CPSO #:** | **CCFP #:** |
| **Academic Position Description:** [clinician teacher, clinician educator, etc…] | |
| **Time Commitment FTE:** [>80%] | |
| Please confirm that you have reviewed the CAR committee list and completed the **conflict of interest webform**: 🔾 No conflict to declare 🔾 I have declared a conflict (details provided on webform) | |

**To ensure our records are accurate and up-to-date, please complete the following form:**

|  |  |  |
| --- | --- | --- |
|  | **BUSINESS** | **HOME** |
| Address 1 |  |  |
| Address 2 |  |  |
| City, Province |  |  |
| Postal Code |  |  |
| Telephone/Cell |  |  |
| Fax |  |  |
| **Primary Email:** |  | |

**Cover Statement (Mandatory)**

*Below, please provide a brief highlight/overview of your academic activities since appointment. This could include: outline of teaching (at various levels), curriculum development, research, creative professional activity (CPA), QI, leadership, etc.*

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| **CANDIDATE SIGNATURE** | |
| **Signature (e-signature acceptable):** | **Date:** |
| ***Please include this form with your CAR application package.***  ***Your Chief/Division Head may want to see this document in order to complete their letter of support.*** | |