Meet with Patient Engagement Specialist
Discuss recruitment methods to identify a suitable patient partner for the project/activity.

Initiate Work
Begin working with your patient partner.

Complete Project
Get feedback from your patient partner and share next steps with Patient Engagement Specialist.

Plan and Budget
Outline patient partner’s role and time commitment. Identify the grant/DFCM account that will be used for funding.

Visit the Patient Engagement Toolbox
Leverage the available resources while preparing your project/activity.

Track Hours
Track hours using template spreadsheet. Report hours monthly to the Patient Engagement Specialist.

DFCM Patient Partner Rates
- Hourly: $25.00
- 1.5-hour meetings: $50.00
- Half-day event: $100.00
- Full-day event: $200.00