TEMPLATE: Letter from Employer at an affiliated hospital or institution

Status Only Academic Appointment Applications

Please PRINT on hospital/institution letterhead

(delete above from final version)

[Date]

Dr. Danielle Martin

Associate Professor and Chair

Department of Family and Community Medicine

University of Toronto

500 University Avenue, 5th Floor

Toronto, ON M5G 1V7

Dear Dr. Martin,

Re: [Candidate Name]

 Status-Only (non MD) Academic Appointment Application

 Department of Family and Community Medicine

 Temerty Faculty of Medicine, University of Toronto

I am writing to acknowledge my support in the request of a Status-Only Academic Appointment for [Candidate Name] to the Department of Family and Community Medicine in the Faculty of Medicine, University of Toronto.

I confirm that [Candidate Name] holds full time employment at [name of affiliated institution] in the position of [Position Title], which is primarily academic in nature, and receives remuneration for this role through [name of affiliation institution].

[Candidate Name] will contribute academically to the Department of [Department Name].

Thank you for considering [Candidate Name]’s Status-Only Academic Appointment application.

Sincerely,

[Supervisor/Employer Name]

[Title/Position]